



WORTHINGTON
EVENT CENTER

Celebrate your Forever



Worthingtoneventcenter.com
1477 Prairie Drive, Worthington, MN 56187
507-295-9185 info@worthingtoneventcenter.com

WHY COUPLES CHOOSE

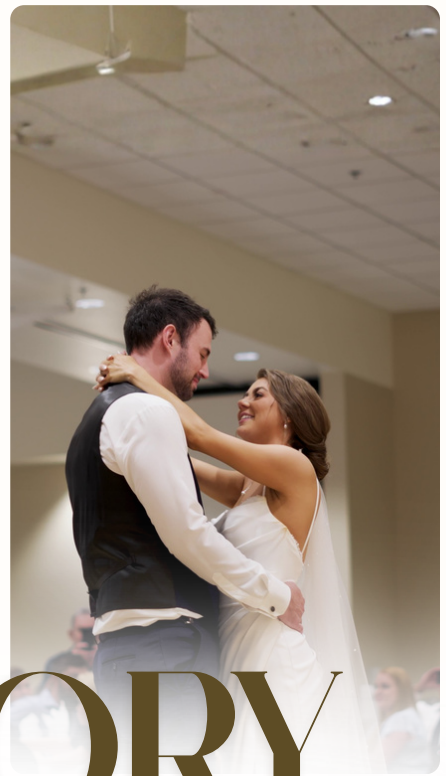


WORTHINGTON EVENT CENTER

- SOUTHWEST MINNESOTA'S LARGEST BALLROOM VENUE
- UP TO 500 GUEST CAPACITY
- FLEXIBLE CATERING OPTIONS
- FULL-SERVICE IN-HOUSE BAR TEAM
- BUILT-IN AUDIO/VISUAL SYSTEM
- DANCE FLOOR INCLUDED
- CUSTOM LAYOUT PLANNING
- ON-SITE HOTEL PARTNERSHIP WITH COMFORT SUITES
- ONE-DAY EXCLUSIVE ACCESS
- RENTAL OPTIONS
- SET UP/ TEAR DOWN
- DEDICATED EVENT COORDINATION SUPPORT



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YOUR STORY

Beginning Here



AT WORTHINGTON EVENT CENTER, YOUR WEDDING DAY IS MORE THAN AN EVENT - IT'S A ONCE-IN-A-LIFETIME EXPERIENCE SHARED WITH THE PEOPLE WHO MATTER MOST.

WITH OVER 6,600 SQUARE FEET, OF FLEXIBLE BALLROOM SPACE, CUSTOMIZABLE LAYOUTS, A FULL-SERVICE BAR, AND A CONNECTED HOTEL PARTNERSHIP, WE OFFER THE PERFECT SETTING FOR WEDDINGS BOTH INTIMATE AND GRAND.

FROM YOUR FIRST TOUR TO YOUR FINAL DANCE. OUR TEAM ENSURES YOUR CELEBRATION FLOWS SEAMLESSLY



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ROOM RATES

ROOM RENTAL CONSISTS OF A FIXED RENTAL PER ROOM, PER SELECTED DAY, PLUS A VARIABLE RATE CALCULATED PER NUMBER OF PEOPLE ATTENDING THE FUNCTION.

FIXED RENTAL RATES

GRAND BALLROOM

SATURDAY.....	JUNE — OCTOBER \$2050, NOVEMBER — MAY \$1500
FRIDAY.....	JUNE — OCTOBER \$1,300, NOVEMBER — MAY \$1200
SUNDAY.....	JUNE — OCTOBER \$1200, NOVEMBER — MAY \$1000
WEEKDAY.....	\$1000

HALF SPACE—OKABENA OR BELLA & OCHEDA

SATURDAY.....	JUNE — OCTOBER \$1300, NOVEMBER—MAY \$1100
FRIDAY.....	\$ 1050
SUNDAY.....	JUNE — OCTOBER \$950, NOVEMBER—MAY \$800
WEEKDAY.....	\$ 800

QUARTER SPACE—BELLA OR OCHEDA

SATURDAY.....	JUNE --- OCTOBER \$1000, NOVEMBER—MAY \$600
FRIDAY.....	JUNE --- OCTOBER \$700, NOVEMBER—MAY \$550
SUNDAY.....	JUNE --- OCTOBER \$700, NOVEMBER—MAY \$550
WEEKDAY.....	\$ 550

VARIABLE RENTAL RATES

APPETIZERS ONLY.....	\$4.50 PER PERSON
BREAKFAST AND/OR LUNCH	\$5.50 PER PERSON
DINNER.....	\$6.50 PER PERSON



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BEVERAGE SERVICE

CASH BAR*

- BEER \$5.00 - \$7.00
- WINE \$6.00-\$10.00
- COCKTAILS \$5.00- \$9.00
- SODA..... \$2.00

HOST BAR PACKAGES

- CHAMPAGNE TOAST \$1.50 – PER PERSON
- HOUSE CHAMPAGNE \$30.00 – PER BOTTLE
- HOUSE WINE..... \$26.00 - \$32.00 – PER BOTTLE
- UNLIMITED SODA PACKAGE..... \$2.00 – PER PERSON
- SODA TICKET..... \$2.00 – PER TICKET
- DRINK TICKET..... \$5.00-\$9.00 – PER TICKET
- SIGNATURE DRINK OR SANGRIA..... \$35.00 – PER GALLON
- KEG – DOMESTIC BEER..... \$350.00
- KEG – IMPORT/PREMIUM MARKET
- ROOT BEER KEG..... \$275.00

MAKE SURE TO CONSULT WITH THE EVENT CENTER MANAGEMENT ABOUT OUR OTHER HOST BAR PACKAGE OPTIONS.

***\$500.00 CASH BAR MINIMUM. DOES NOT INCLUDE HOST BAR PACKAGES.**



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AMENITIES

INCLUDED ITEMS AND SERVICES FOR YOUR BANQUET:

- DEDICATED EVENT STAFF
- CUSTOM FLOOR PLAN & LAYOUT PLANNING
- TABLES & CHAIRS
- WHITE OR BLACK LINENS & CLOTH NAPKINS
- GLASSWARE, FLATWARE, AND CHINA
- DANCE FLOOR
- HEAD TABLE RISERS
- BUILT-IN A/V SYSTEM & SCREENS
- SETUP & CLEAN-UP
- DISHWASHING & TABLE CLEARING
- COMPLIMENTARY CHAMPAGNE FOR COUPLES
- COMPLIMENTARY **BRIDAL SUITE** AT COMFORT SUITES



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CATERERS

PREMIER CATERERS:

THE MAV
WORTHINGTON, MN
PHONE: 507-343-0627

ROUND LAKE VINEYARDS AND WINERY
ROUND LAKE, MN
PHONE: 507-945-1100

HI-LO RESTAURANT & CATERING
LAKEFIELD, MN
PHONE: 507-662-5992

THE BLUESTEM
LUVERNE, MN
507-449-2583

1015 STEAK COMPANY
SIBLEY, IA
712-754-3540

TONY'S CATERING
BRANDON, SD
PHONE: 605-582-3512

**CATERER MUST PROVIDE A VALID CATERING
LICENSE TO WORTHINGTON EVENT CENTER MANAGEMENT**



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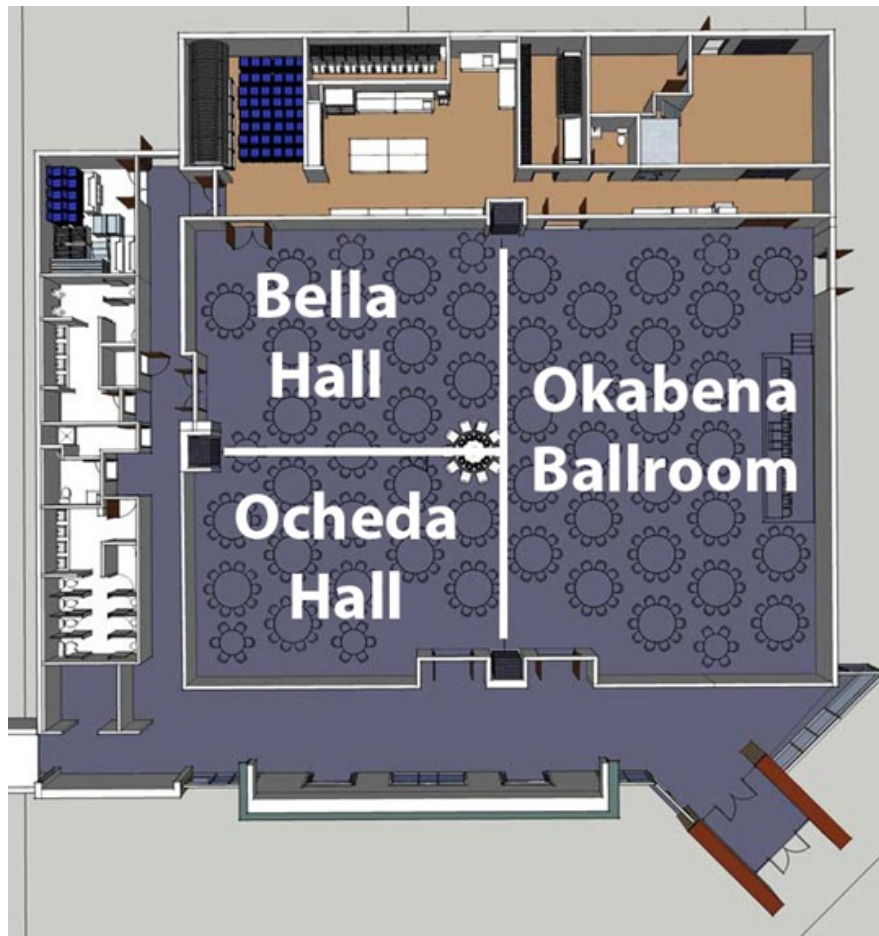
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ROOM LAYOUTS

Room	Area	Dimensions	Ceiling Height	Theater	Banquet	Conference
Garden Patio	2,000	57' x 35'	-	100	100	-
Lobby	2,000	105' x 16'	10'	-	-	-
Grand Ballroom (Okabena, Bella & Ocheda)	6,620	96' x 70'	14'	500	500	260
Okabena Ballroom	3,360	48' x 70'	14'	215	230	120
Bella Hall	1,630	48' x 35'	14'	90	100	55
Ocheda Hall	1,630	48' x 35'	14'	90	100	55
Bella & Ocheda Halls	3,260	48' x 70'	14'	200	220	110
Okabena Ballroom & Bella Hall	4,990	-	14'	-	330	-
Okabena Ballroom & Ocheda Hall	4,990	-	14'	-	330	-





BANQUET POLICIES

Rental Payments

A deposit of half the fixed rent is due upon signing the contract. The remaining fixed rent balance is due one year prior to your event. The variable rent is due 14 days prior to your event.

Beverage Service & Payments

All beverages are contracted through The Worthington Event Center. No outside alcoholic beverages are allowed on premise. If outside alcohol is brought in this could cause the event to be terminated without refund. In compliance with the Minnesota liquor laws, no alcoholic beverages will be served or sold to any person under the age of 21. All host bar package payments are due 14 days prior to the event.

Cancellation

If the contracted event is canceled prior to one year from the scheduled date, you will receive a full refund. If you cancel the event less than one year from the scheduled event, your down payment will be forfeited and you will be responsible for the remaining room rent owed.

Caterers

We do offer a list of event caterers to choose from. Licensed caterers not on our list are welcomed, but must be approved by Worthington Event Center Management prior to you signing an event contract with us.

Specialty Tables

Must be approved by Worthington Event Center Management.

Entertainment

All entertainment must conclude at midnight the day of the scheduled event.

Decorations

The use of streamers, confetti, beads, bubbles, and glitter are prohibited. No staples, tacks, nails, or any adhesive products are permitted in/on walls, tables, or any wood areas. General rule is that anything smaller than a quarter must be approved by Worthington Event Center Management. Charges will apply for excessive decoration clean up.

Damages

A \$500.00 Check deposit is due at the time of signing that will not be cashed unless needed to. Client agrees to be responsible for any damages done to the premises, during the period of time the client, his/her guests, invitees, employees, independent contractors, or other agents are under client's control, or the control of any independent contractor hired by the client.

Room Availability

Your contracted banquet space will be available by 12pm the day of your event for decorating and set up. Some exceptions may apply, contact Worthington Event Center Management for specifics. If an earlier time is needed, it must be pre-approved by the Worthington Event Center Management.

Liability Waiver

The client accepts full responsibility and liability for actions taken by all guest(s) attending the function, including their employees. Not responsible for lost or stolen property.

Taxes

Taxes per Minnesota State Law are not applied to fixed and variable rent. Tax is only applied to: Food, Beverage, Products, and Services.

Gratuity

18% gratuity will be added to all host or open bars. All Gratuities added by client are greatly appreciated by the Worthington Event Center staff.

All Banquet Policies Are Subject To Change.